

<b>Policy # 2.01</b>	<b>Refer to Policy #</b>
<b>4-H Alberta Club Member Policy</b> Membership in 4-H Alberta is open to youth who have reached their ninth (9 <sup>th</sup> ) birthday and have not reached their twenty-first (21 <sup>st</sup> ) birthday on or before December 31 <sup>st</sup> of the current club year.  The 4-H Alberta Club year is from October 1 <sup>st</sup> to September 30 <sup>th</sup> . Members are required to complete the minimum requirements in order to receive credit for the 4-H year and to be eligible to attend provincial programs.	<b>1.01</b>
	<b>Approved</b>
	September 2015
	<b>Review Date</b>
	September 2017

### **4-H Member Minimum Requirements:**

- For a 4-H member to receive credit for a club year, the member must:
  - ❖ Complete project records for each project and have them signed by the appropriate adult volunteer
  - ❖ Attend a minimum of 70% of designated club activities.
  - ❖ Complete a communication activity.
  - ❖ Participate in their 4-H Club Achievement Event
  - ❖ Complete a community service activity.
  
- If a member is unable to attend or complete one of the above minimum requirements, due to circumstances beyond their control, it is the member's responsibility to make alternative arrangements with their leader.
  
- Each 4-H member must meet the minimum member requirements, and follow the constitution and/or policies of each club in which he or she is registered as a 4-H member. If a 4-H member does not meet the minimum member requirements as outlined, he or she will:
  - Not be granted credit for the 4-H year.
  - Not be refunded their registration fee.
  - Not be eligible to attend 4-H events/programs at the provincial level.
  - Not be eligible for any project awards at club level. If they have been awarded a prize, the prize will be taken away, and presented to the next eligible member.
  - Not be eligible to enter any project class beyond the club level.
  - In the case of a marketable project, not be entitled to sell the project animal at the club's show and sale.
- ❖ The leader must document any non-compliance in writing.
  
- A member may register in different clubs providing he or she is enrolling in different project options, and pays the annual membership fee for each club to which the member belongs.
  
- A member may only complete one diary for each year of membership regardless of the number of clubs or projects in which he or she is enrolled.

- A 4-H member will participate for the entire membership year in one of the following categories for provincially planned programs and events:
  - ❖ **Junior** – at least nine (9) years of age and not more than eleven (11) years of age on or before December 31<sup>st</sup> of the club year.
  - ❖ **Intermediate** – at least twelve (12) years of age and not more than fourteen (14) years of age on or before December 31<sup>st</sup> of the club year.
  - ❖ **Senior** – at least fifteen (15) years of age and not more than twenty (20) years of age on or before December 31<sup>st</sup> of the club year.
  - ❖ If a planning committee at an event wishes to use other age categories than the established junior, intermediate, and senior, they must use alternate names for the categories.
- 4-H Alberta will not issue refunds of the Provincial 4-H Membership Fee for members who drop out of 4-H clubs.

### **4-H Member Changing Clubs:**

Any 4-H member can change clubs within the 4-H year provided they are a member in good standing with their original club and the club to which they wish to move accepts them by a motion of the club.

Where a registered member wishes to change clubs after the commencement of the 4-H year, the procedure for that member to move to another club is as follows:

- The member asks the general leader of their current club for a letter, which at minimum:
  - ❖ Indicates they are a member in good standing and have completed 70% of activities to date;
  - ❖ Confirms that provincial and district fees are paid;
  - ❖ Indicates which member expectations have been completed;
  - ❖ Provides a detailed list of project expectations completed and/or project specific information relating to the members project animal as required (for example: weigh in information, tag numbers, photo, etc.).
- The member makes a written request to the general leader of the new club to be included in membership. This letter shall include the letter obtained from their current club's general leader.
- At the first available opportunity, the membership of the new club will discuss the request. Points to consider include the ability of the member to participate in 70% of the new club's remaining activities, communications activity, record book status, etc.
- The membership of the new club will either accept or reject the application made by the member. The decision will be documented in the minutes and the new club's general leader will inform the member of the result of this vote.
- If approved, the member will begin participating in the new club. The 4-H specialist(s) for the region(s) will be informed by the general leader of the new club to assure correct club records are maintained in the 4-H Alberta Program database.
- If not approved, the member shall remain a member of the current club unless the 4-H Specialist is advised otherwise.