

<b>Policy # 4.02</b>	<b>Refer to Policy #</b>
<b>4-H Alberta Fee Policy</b> Youth who register in the 4-H Alberta Program must pay the predetermined 4-H Alberta fee each year they register.	<b>4.01, 8.03</b>
	<b>Approved</b>
	September 2015
	<b>Review Date</b>
	September 2017

**4-H Alberta collects two fees:**

4-H Alberta Registration Fee - used exclusively to cover the costs of developing and printing educational and club reference materials, develop and deliver provincial member and leader programs, and run Provincial competitions and events. (Currently \$55 for members and \$20 for Cleaver Kids - 2016/2017)

- 4-H Alberta sets the yearly fees. 4-H Alberta communicates the amount of the fee in the annual registration package. An increase in fees will be communicated immediately following the decision.
- This fee is collected through the online club registration system payable to the 4-H Foundation of Alberta.
- 4-H clubs must send the full 4-H Alberta fee for each registered 4-H participant before the club will receive supplies. If a member is registered with more than one (1) club, the membership fee must be paid for each club to which they belong.

4-H Alberta Council Fee – used to pay insurance and cover operational expenses of the 4-H Council of Alberta. (\$30.00 - 2016/2017)

- 4-H Council of Alberta invoices regional councils, in January of club year for this fee, based on the previous year’s registration numbers.
- Liability insurance protection is in effect for all registered cleaver kids, members, leaders, directors and officers and documented volunteers from January 1 of the current club year to and including December 31 of the following club year.
- 4-H Council of Alberta must pay insurance early in the calendar year. Regions must send their 4-H Alberta Council Fee before their members and leaders are covered by Liability Insurance.
- Insurance coverage for new clubs is effective when the club is registered and the 4-H Alberta Council Fees are paid. Newly organized 4-H clubs have 45 days from the organizational meeting to pay the 4-H Alberta Council Fees.

## **Club, District and Region Fee**

- Clubs, district and regions may collect an additional fee set annually, payable with the 4-H Alberta Council fee, by December 1.
- Club, district and region fees are utilized to ensure that programs and opportunities are available at club level and beyond.
- Fees may vary from clubs, districts and regions.
- It is the responsibility of each 4-H club to pay the 4-H Council fee for each youth, plus the district fees to their respective district council.
- It is the responsibility of the district council to pay the regional council, and the regional council to pay the 4-H Council of Alberta the appropriate fees.
  - The council fees paid by 4-H clubs fund the annual cost of the 4-H Alberta insurance policies. Regional councils must absorb any outstanding amount created by clubs or districts not paying their respective fees. (Refer to: #8.03 4-H Alberta Insurance Policy).
  - At each level, the council has the authority to set council fees and to exclude any club that has not paid from participating. (Refer to: #4.02 4-H Alberta Membership Fee Policy ).
- 4-H councils organize events for the benefit and enjoyment of 4-H members and leaders in their area. District and regional council(s) have the right to decide who is eligible to participate in their activities. A council can specify that only clubs that have paid their council fees on or before a specified date of the current club year be eligible to participate in council activities.