

Policy # 6.02	Refer to Policy #
4-H Alberta New Pilot Policy To be recognized as official 4-H Alberta must sanction the initiative, provide resource materials, and establish policy.	
	Approved
	September 2015
	Review Date
	July 2017

Official 4-H Projects

- 4-H Alberta currently has over 40 recognized 4-H projects as listed in the supply catalogue and leaders information manual.

Unofficial or Undesignated 4-H Projects

- Provisions have been made for the flexibility and creativity of clubs and individuals to venture into an unofficial 4-H project but they must follow the guidelines for creative options, leadership or pilot projects, related legislation and 4-H policy. The project leader must be prudent and diligent in their project design and approval.
- Any projects involving motorized vehicles and/or activities for which there is provincial/federal legislation or high risk activity standards requires approval from the 4-H Council of Alberta via your 4-H Specialist or Council Representatives. The club must adhere strictly to any associated legislation or standards.

Creative Options and Leadership Projects:

- 4-H members/clubs may choose an area of interest and develop a proposal for a specified period of time. Clubs/members are responsible for accessing their own resource material, establishing their own policies for completion and establishing requirements. All creative options projects must complete the creative options or leadership record book, the generic record book, or a specifically designed record.

Pilots

- Clubs may apply for pilot status if interest in an area is expressed in two or more districts and if initial resources are readily available. A proposal may receive pilot status for a minimum of three years and a maximum of five years. Proposals not accepted as pilot may operate as creative options projects providing approvals, if necessary, are in place. All pilots must complete the creative options record book, the generic record book, or a specifically designed record.

Procedure for Requesting Pilot Status

- The individual or group submits a formal request to the 4-H Council of Alberta for approval of pilot.
- At the next 4-H Council of Alberta meeting, the proposal is discussed and either accepted or refused.

- ❖ Upon acceptance, the proposal is granted 'Pilot' status for a minimum of three years and a maximum of five years. The 4-H Council of Alberta may outline criteria and expectations for the pilot.
 - For proper insurance coverage, the 4-H Council of Alberta must approve all pilots.
 - ❖ If the proposal is refused, the originating group/individual may re-submit, providing changes have been made consistent with the values, objectives and policies of 4-H.
 - ❖ If a new proposal occurs between 4-H Council of Alberta meetings, an ad hoc committee will be struck to assess the proposal.
- At the end of the trial period, representatives from the 4-H Alberta will work with the 4-H districts to assess the proposed initiative.
- Upon receipt of a favorable assessment report, the 4-H Council of Alberta may recommend official status.

Procedure for Requesting Official Status

Official status may be acquired based on the success and interest in any creative option, leadership or pilot.

- 4-H Alberta will assess the proposal to determine if it is consistent with the 4-H program's values, mission, objectives and policies.
- When a pilot becomes official 4-H Alberta will:
 - ❖ Announce and advertise the new project (example, in the *4-H Magazine*).
 - ❖ Produce key messages and collaborate with Council to create a policy.
 - ❖ Add any resources to the *4-H Club Supplies Catalogue*.
 - ❖ If justified, stock and distribute evaluation materials. Current and potential enrollment determines whether materials are purchased from another province or US state, adapted or created.