**4-H Presentations Comment Sheet**

Title:

Name(s):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Criteria** | **E** | **VG** | **G** | **F** | **Comments** |
| **Topic (15%)*** Relayed knowledge/information
* Information accurate and research evident
* Suitable for presenter’s age and experience
 |  |  |  |  |  |
| **Structure (25%)*** Introduction defined objective and gained the audience attention
* Introduction, body and summary were clear
* Allocation of time spent on introduction, body and summary
* Points presented in a logical sequence
* Summarized the key points
 |  |  |  |  |  |
| **Workmanship (25%)*** Smooth coordination of work and narration
* Organization of working area and equipment
* Visual aids seen by audience
* Effective use of visual aids
* Distribution of work/narration between team members
 |  |  |  |  |  |
| **Presentation (25%)*** Level of confidence, interest and enthusiasm
* Voice projection, clarity and inflection
* Correct grammar
* Use of eye contact
* Appearance
 |  |  |  |  |  |
| **Question (10%)*** Ability to answer judges’ question
 |  |  |  |  |  |

Judge’s Signature: Date:

Time Used: Time Faults: \_