

# My 4-H Diary Reference Guide

## 2019-2020



In this unusual year, 4-H participation is looking different. Therefore, we have put together a Reference Guide to supplement the diary's provided Scoring Guide, for use by members and leaders in completion of My 4-H Diary for 2019-2020.

Please **USE THE NOTES SECTION** throughout the diary, to explain anything that may be of importance or need of further explanation.

There is opportunity for 4-H members to **Stay connected with 4-H** by participating! 4-H members have until the end of the 2019-2020 club year (September 30, 2020) to complete participation in activities, and enter into this year's diary.

As indicated in the email from 4-H Alberta sent to all 4-H Members and Leaders, on May 28, 2020:

### 4-H Member Requirements

*In Alberta, every registered 4-H member in the 2019-2020 4-H club year will be deemed a member in good standing. No member will be discredited for things out of their control.*

For the 2019-2020 Diary, when completing **4-H: MEMBER REQUIREMENTS** (page 5), enter: Club A name, and if applicable Club B name – consistent with your registration completed in Fall 2019

#### **Project(s) with record book(s) completed:**

- Enter the club letter, and registered project name if a record book was completed (2 points)
- Enter the club letter, and registered project name, and '**COVID-19**' if the record book was not completed (2 points)

#### **Attendance:**

- Enter '**COVID-19**' in the blank (2 points)

#### **Communications Activity:**

- A club member who presented a speech or presentation – please indicate the title and date (2 points)
- A club member who was unable to complete the 2019-2020 requirement of a communication activity – please enter '**COVID-19**' in the blank (2 points)

#### **Community Service:**

- If a member completed the 2019-2020 Community Service activity – please indicate the activity and date completed (2 points)
- If a member was unable to complete the club's determined community service activity – please enter '**COVID-19**' in the blank (2 points)

#### **Achievement Activity:**

- For marketable projects including beef, sheep, or swine, indicate if it was a virtual show, private sale, auction, etc. and the date it occurred (2 points)
- For all other projects, indicate the activity and the date it occurred (2 points) or enter '**COVID-19**' in the blank (2 points)

**All 4-H members will receive a minimum of 12 points on page 5 for the 2019-2020 club year.**

For **4-H: Club Participation** (page 7) and **4-H: Beyond the Club Participation** (page 9), the following information will assist you in recording activities that you participate in during the COVID-19 restrictions.

Members **MUST USE THE NOTES SECTION for every activity taking place later than March 13, 2020**, to explain activities and what “action” was taken. Continue to refer to the information provided in the Scoring Guide within the diary and please remember that a member will enter any activity participation into the diary, only after actual participation has been completed.

### **Virtual**

#### **Participation/ instruction** (i.e webinar, instructional video, etc)

- must be approved, by the club or project leadership team, in order to record as:
  - Attending (1 point); Presenting (2 points)
- must meet project work requirement (i.e. in lieu of what would traditionally be done in person)
- must indicate detail (on the description line or in the Notes, and be listed under the appropriate heading (i.e. club, district, regional, provincial), on the correct page 7 or 9

Examples:

- Attended 4-H Alberta Marketing = Provincial
- South Region Judging competition = Regional
- Sewing project leader directed member to attend a button hole webinar = Club
  - Project leader needs to approve to receive points

Participation in the following activities under **4-H Beyond the Club** (page 9), a member

- must complete a **minimum of 3** of the following activities to record 1 point as participant
- must include a list of the completed activities in the Notes
  - *At Home with 4-H* Activities, posted on the 4-H Alberta website
  - some of the 4-H Alberta Ambassador-created content – i.e. their bingo games, colouring contests, etc.
  - out of province 4-H Activities

Participation in a **one-time social/fun Zoom call**

- Record details of the call in Notes
- no points would be awarded

Participation in a **regular recurring social/fun Zoom call**

- as organizer or part of organizing committee (2 points),
  - work is similar to a social committee, and needs to include more than just visiting
  - there must be a structured activity (i.e. sharing results of a 4-H At Home Activity)
- as participant (1 point)
  - Participation is required in a minimum of 70% of the recurring designated dates
  - List all of the recurring designated dates, with details provided on the ones attended

**Creating a virtual show guide**, promotional video or poster (market livestock, or bench show items), or organizing the club’s effort (creating a virtual show promo video, show guide, website, etc.)

- If doing this for Achievement Day, then it is part of the Member Requirements (on page 5) and the points are awarded here
- Achievement Day committees may still receive 2 points, if “above and beyond” work has been completed
  - Be sure to include your role in the Notes section

Participation in a **district or regional 4-H virtual project show**

- 1 point may be recorded for participating, as long as it is not your Achievement Activity
- Non 4-H virtual shows, jackpots, etc. can be counted one time on the back page (same as it is in a normal year)

Participation in a 4-H **virtual judging competition** (and/ or workshop), virtual **4-H awards/recognition** ceremony or a virtual 4-H **communications competition**

- 1 point may be recorded at the appropriate level the competition was offered (i.e. club, district, regional, provincial) unless it is being used as a member requirement on page 5.
- Non 4-H virtual events can be counted one time on the back page (same as it is in a normal year)
- Needs to be under the appropriate section (i.e. club, district, regional, provincial)

Participation in additional **solo 'community service' activities** in the neighbourhood, a self-driven 4-H activity (like writing thank you cards, notes to seniors, or corresponding with a 4-H penpal)

- Must be approved by the club as a voluntary club member activity (details must be provided in Notes) or can go on Beyond 4-H (page 11), unless being used as a member requirement on page 5.

Participation in the **provincial Carcass project**

- o attendance at activities to be confirmed by the club leader
- Single member registered entrant:
  - Member can claim as a project
    - o 2 points, same requirements & expectations as any other project
  - Provincial Event- 4-H Alberta Steer Carcass Competition
    - o including any webinar participation and competition requirements (1 point)
  - Interclub Project Activity-
    - o Carcass Drop- off (and live grading) & Grading (2 days, 1 point regardless if they attend 1 or both)
  - Provincial Event- Final Wrap-up (1 point)
- Multi member registered entrant (family, club, etc):
  - Individual members cannot claim as a project
  - Provincial Event- 4-H Alberta Steer Carcass Competition
    - o including any webinar participation and competition requirements (1 point)
  - Interclub Project Activity-
    - o Carcass Drop- off (and live grading) & Grading (2 days, 1 point regardless if they attend 1 or both)
  - Provincial Event- Final Wrap-up (1 point)

Activities that would traditionally be listed under **4-H: Beyond 4-H** (page 11) are still to be recorded there.

- o i.e. Employment, Tae Kwon Do, Riding Lessons, Sports, etc.