



**Northwest 4-H Regional Meeting  
November 21, 2020  
(APPROVED on MARCH 20, 2021)**

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1. Called to order at 1:05
2. 4-H Pledge
3. Introductions: All present were introduced
4. Additions to the agenda: Casino committee chair
5. Approval of the agenda: **TD moved the agenda as amended and accepted. BK seconded. Carried**
6. Minutes from Nov. 16, 2019 – amendment adjournment was 11:33 am not pm. **BK moved the minutes as presented. CW seconded. CARRIED**
- 7. Reports:**
  - a. Executive Report – LM
    - i. Oct. 21, 2020 executive meeting via zoom
    - ii. Regional office is now in Thorsby
    - iii. New mailing address
    - iv. All regional property has been sorted through and moved to new locations. Any property that is temperature sensitive is in a room in Thorsby hall. All past paperwork and files are currently stored at P Gitzel's.
  - b. Treasurer's Report – SS
    - i. Financial Statements for 2019/2020
    - ii. Balance \$111,835.42 included committee balances as well. Regional account balance is \$28,466.37 plus \$10,000 GIC
    - iii. **SS moved to accept the financial report as accepted. CP seconded. CARRIED**
    - iv. **SS moved that we invest the \$10,000 into a 18 month non-redeemable GIC. DZ seconded. CARRIED**
  - c. Casino Treasurer's Report – CP
    - i. Casino balance \$23,188.54
    - ii. **CP moved the casino report as presented. DZ seconded. CARRIED**
  - d. Committee Reports
  - e. Beef – JT
    - i. Meeting on Nov. 18, 2020
    - ii. Record book committee was formed and there will be no competition for 2021
    - iii. Focus beef committee was formed and will follow format that was planned from last year
    - iv. Reviewing our regional beef policies
    - v. Carcass competition has until Dec. 1 to register a project
    - vi. **JT moved the beef committee report as presented. CP seconded. CARRIED**
  - f. Horse – SS
    - i. Meeting Nov. 16, 2020
    - ii. LM in new horse chair
    - iii. No record book competitions for 2021.
    - iv. Horse Play for November is cancelled and looking at booking in the spring.
    - v. **SS moved the horse committee report as presented. TD seconded. CARRIED**
  - g. Lifeskills – LP
    - i. Meeting Nov. 17

- ii. No activities have been held yet
  - iii. No record book competition for 2021
  - iv. Regional Fair 2019 went well
  - v. April 10, 2021 Strathcona is fair date for this year. They are planning a virtual fair if needed.
  - vi. Chair is JVH
  - vii. LP moved the Lifeskills committee report as presented. MR seconded. CARRIED**
- h. Judging – CWI
- i. April 17, 2021 in Barrhead
  - ii. Budgeting on 100 person limit and venue and volunteers.
  - iii. May consider a virtual competition depending on AHS guidelines and if the members would be interested.
  - iv. CW moved the Judging committee report as presented. BK seconded. CARRIED.**
- i. Focus on 4-H – TE
- i. Meeting Nov. 20, 2020
  - ii. July 2-4, 2021 Barrhead
  - iii. Will pick up the plans from last year in January
  - iv. Looking for committee members to help with planning (Clever kids, Iron Member, Canine, Lip Sync, Campsite Competition, Dance, 50/50 and raffle or any new project ideas).
  - v. Committee made a motion to have \$20,000 put into a 1 year redeemable GIC for future use.
  - vi. TE moved the Focus on 4-H report as presented. LP seconded. CARRIED**
- j. Scholarships – BK
- i. If members don't receive a scholarship they can apply again next year but need a new essay
  - ii. Essays were well written
  - iii. We paid out \$3,100 in 2020 for Scholarships in the Northwest Region.
  - iv. Tony LaFave \$500 – should we continue with this scholarship? The funds for this scholarship has come from the casino fund not the family. Do we change the name of this scholarship in to memory scholarship or all great leaders in our region? Currently this scholarship fund comes from the NW regional casino fund the family has never contributed to this scholarship. It is recommended that the committee approach the family about the future of this scholarship. CP and BK will follow up.
  - v. 4-H Alberta has notified our region that there are no funds left in the Provincial account to cover scholarships. Money was given to the foundation in 2006 because they could get better interest. Scholarships were started in 2003 from insurance money surplus. The foundation now takes off an admin fee of 5% for holding our scholarship funds. The regions were not notified or this admin fee being applied to the scholarship. We do not know what the interest rate is currently.
  - vi. CP moved that the NW Region pays for the scholarships as we determine, after we talk to Tony Lafave family, and pay from the NW regional casino account and no longer send any money to the 4H Alberta account. BK CP seconded. CARRIED**
  - vii. BK moved that the NW Region members give the responsibility to the NW regional executive to follow through with a decision regarding the Tony LaFave scholarship. CP seconded. CARRIED**
  - viii. BK moved the scholarship report as presented. KL seconded. CARRIED**
- k. Camps – LM

- i. No report
- I. Provincial 4-H Council Report – KL
  - i. Meeting in October
  - ii. The 4-H Council as it is, will be dissolved at end of year.
  - iii. KL had asked for a job description for regional coordinators.
  - iv. There will be a new council formed but there are no parameters yet.
  - v. **KL moved her provincial council report as presented. DZ seconded. CARRIED.**
- m. Area Co-ordinator Report – P Gitzel
  - i. Thank you to everyone for welcoming her into the position
  - ii. P Gitzel has been sitting on the committee meetings a learning the flow surrounding how things work between club to district to region to province and back.
  - iii. Covid has thrown a curve ball into things and commend clubs and leaders for what they are doing to succeed.
  - iv. December 1<sup>st</sup> is the deadline for registrations and club supply orders.
  - v. December 15<sup>th</sup> leader screening deadline
  - vi. Jan. 1<sup>st</sup> commit to kids training deadline
  - vii. Jan. 15<sup>th</sup> regional fees submitted
  - viii. Jan. 15<sup>th</sup> regional communications judges names submitted deadline
  - ix. May 1<sup>st</sup> deadline for Youth Safety training completion
  - x. Currently 34 clubs registered in the region
  - xi. **P Gitzel moved the coordinator report as presented. DC seconded. CARRIED**

## **8. Business Arising from the minutes**

- a. By Laws
  - i. Revisions are needed to the bylaws.
    1. Casino account has to be a part of our regional account. It can no longer be a totally separate account. All the current bylaws regarding the casino committee need to be updated to meet the new expectations.
    2. Terminology needs to be updated to match new policies put in place through 4-H Alberta.
    3. Please review and bring forth changes by the end of January and then they will be sent out in February and approved at the March meeting.
    4. Terms of Reference – 4H Alberta has new terms of reference. It is recommended that all regional committees review their bylaws and update them as needed. Leslie is looking into the proper wording, are they bylaws, terms of references or guidelines?
- b. Program Plan Yearly Calendar
  - i. 3 judge names need to be submitted to the region for the regional communications by Jan. 15<sup>th</sup>.

## **9. New Business**

- a. Financial
  - i. Proposed Budget for 2020/21 – Attached
  - ii. **SS moved each club pay \$40/club Northwest Regional club due. KL seconded. CARRIED.**
  - iii. **SS moved that the region collects \$1.00/member for a Battle Lake wishlist. Monies will not be sent until March once we receive the wish list. CP. CARRIED**
  - iv. **SS moved that we change the collection of \$1.00/member for Focus to \$1.00/member for the scholarship fund. BK seconded. CARRIED**
  - v. **SS moved to approve the 2020-2021 budget as presented. BK seconded. CARRIED**

- b. Elections of Officer –BK
    - i. President
      - 1. **BK nominated J Toronchuk. CP seconded. CARRIED**
      - 2. **CV moved nominations ceased. CP seconded. CARRIED.**
      - 3. **J Toronchuk new president**
    - ii. Secretary
      - 1. **CP nominated L Lyster. KL seconded. CARRIED**
      - 2. **D Zons volunteered.**
      - 3. **CV moved nominations ceased. VW seconded. CARRIED**
      - 4. **L Lyster is the new secretary**
    - iii. Other positions/committee
      - 1. Camp Committee Chair – take back to clubs
      - 2. Scholarship Committee Chair – **LM nominated B Kasbohm. CV seconded. CARRIED**
      - 3. Provincial Communications Committee Rep. – **K Keiser has stepped down. CV nominated D Carlson. LM seconded. CARRIED.**
        - a. CP moved nominations ceased. JT seconded. CARRIED
      - 4. **Casino Committee Chair – BK nominated C Prefontaine. KL seconded. CARRIED**
  - c. Community Opportunities
    - i. Oil Kings Game (TBA)
  - d. Hall of Fame Nominations
    - i. 2021 nominations – names can be submitted to JT and BK and a motion of support done at the March meeting.
  - e. Camp
    - i. Winter – Camp Nakamun
      - 1. The executive has decided to postpone the 2021 winter camp and may hold a one day summer camp for members if Covid restrictions change
        - a. Dates have been booked for Jan. 2022 and a deposit was sent.
  - f. Motion for signing authority at ATB – Regional & Casino Account
    - i. **VW moved that any 2 of the 3 president, vice president and treasurer can sign at the bank, L Majeau will be removed from the signing authority for the region. J Toronchuk – President, S Shank – Treasurer, and B Kasbohm – vice president will have signing authority at the bank. CP seconded. CARRIED.**
    - ii. **Casino account – DZ moved that C Prefontaine and J Borle be removed from signing authority for the regional casino account (00115498224) and raffle account (00678042300 & 00688536500). J Toronchuk, S Shank and B Kasbohm will be added as the new signing authorities for these accounts. CW seconded. CARRIED**
  - g. Record Books
    - i. Each of the committees has passed a motion not to hold any regional record book competitions for 2021.
    - ii. 4H Alberta is considering bringing in a provincial record book competition.
10. Leader Recognition Awards
- 11. BK moved the meeting adjourned at 4:28 PM. HR seconded. CARRIED**

Next meeting is March 20, 2020

