

4-H Peace Region Council Fall Annual General Meeting Minutes

Saturday November 6, 2021 @ 10:00 am

Via In Person & Zoom

Meeting ID: 867 2674 2200

Passcode: 908033

- 1) Meeting was called to order at 10:08am
- 2) Pledge was done in person and via Zoom
- 3) Introductions were done, or who you are, clubs (past and current) and why you are passionate about 4-H?
- 4) Approval of Agenda
  - a. Please add here the link to Big North Graphics whom we have our 4-H Peace Regional Gear with (<https://www.bignorthgraphics.com/> )
  - b. Cathy Botten asked that we delete the item F. i. under Reports as an error.
  - c. Paul Franz was asked if we could place the budget approval under the Treasurer's report, and it was agreed upon
  - d. Sandy Richardson noted that we could look at moving the elections and new business to the beginning of meeting so that we do not lose attendees throughout day
  - e. Liam Mason made the motion to approve the agenda as presented in person and via email with the noted changes to the deletion of the one agenda item and adding in the Big North link, and add the budget approval under the Treasurer's Report. Jennifer Kessler seconded the motion, carried.
- 5) Minutes of meeting April 10, 2021 – Emma Lambert made a motion to accept the minutes as distributed by email; Hope Kristensen seconded the motion, carried.
- 6) Minutes of Executive Meeting October 5, 2021 were distributed in the invite email; however Emma Lambert read them aloud.
  - a. Brandy DeSmet made a motion to accept the Executive Meeting Minutes as distributed and read, Emma Lambert seconded it, carried.
- 7) Business arising from the minutes
  - a. Covid -19 restrictions and 4-H Alberta's recommendations (Marisa Melon Presented)
    - i. Refer to AHS (Alberta Health Services)
    - ii. Work closely with your AHS representative, get things in writing
    - iii. Alberta 4-H website, link to the AHS information

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- b. Summer Camp Report, have not received the information back from the Province yet on confirmed numbers or survey, however Laine Franz stated he had attended and about 30 members attended his camp, it went really well.
- c. Spring Rally Grow a Garden Report, Torann Mecham was not able to attend but had forwarded her report to Cathy Botten and Cathy presented
  - i. Was opened up from just the Region to the entire Province
  - ii. started with 41 members participating, but 18 member finished to the end
  - iii. Many different types of gardens were presented, pretty amazing to see all the variety
  - iv. \$50.00 Gift Certificates/Card were given out each month
  - v. Marisa Melon stated so much great feedback and that the Province attendees would love to see the 4-H Peace Region host this again next year, making it annual.
- d. 2021-22 Peace Area Program Plan was presented by email, noting that the Frosty Fest and Leadership Conversations was noted and the Spring Rally addition.
- e. Frosty Fest Committee Report by the Mackenzie and Grande Prairie Districts are to be held in Bezanson on December 4<sup>th</sup>.
  - i. REP program will be in place, Vaccination and App Scanner, or the within 72 hour test approved, see the registration links when emailed
  - ii. Will be sent out to register the following week via email from Peace Area Coordinator, Marisa Melon
  - iii. The judging portion will include market animals judging and consumer decision making.
  - iv. Lunch will be provided by Lefty's, and Sally Barkwell will be honoured at this time.
  - v. \$15.00 per registration can be done in cash, cheque or e-transfer to the Region.
- f. Rotation of Committees for Peace Regional Events was discussed as presented, ensuring we are involving all Districts across the Region, moving the events to all corners, bringing more members in areas and ensuring Districts are helping with the event/planning and hosting (stopping burn out of the same volunteers).
- g. Honoring Sally Barkwell will finally be done at the November 13<sup>th</sup> Virtual event, as presented in the 4-H Scoop, virtually from the 4-H Centre.
  - i. Sandy Richardson made a motion to purchase a Gift for Sally Barkwell in celebration of the event up to \$100.00; Hope Kristensen seconded the motion, carried. Noted that we would issue this amendment after the December 4<sup>th</sup> Frosty Fest Leadership Conversation date.

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- h. Ambassador Plaques are being updated, coordinating between Paul Franz and Marisa Melon for the updated names, as well, how we can store and present easily, bringing to functions (upright plywood stands idea).
- i. Peace Region Scholarships and Criteria are currently being updated and will be ready for the 2022 Year.
  - i. Discussion as to the 2 – 500 Scholarships held under the Peace Region name at the provincial level, why set up like that as they eliminate any member that won a scholarship at the Provincial Level.
  - ii. Discussion on the criteria, moving to the essay instead of the reference letter.
  - iii. Emma Lambert made a motion to combine the two \$500 dollar scholarships to one \$1000 scholarship and keep within the 4-H Peace Region. Jennifer Kessler seconded the motion, carried.
  - iv. Sandy Richardson then made the 2<sup>nd</sup> motion to approve all the criteria for the Scholarships, including the moving to 5 scholarship awards and the new criteria. The motion was seconded by Brandy Desmet, carried.

#### 8) Correspondence

- a. Megan had resigned as the Treasurer to be mentored, stepping down from the Peace Regional Council and all positions.
- b. Thank you cards and letters received from the past year Scholarship recipients.
- c. Approached from a new oilfield company looking to give a \$2000.00 donation towards program planning, Tamarack Valley Energy, and looking at an annual donation as believe in the youth program that 4-H offers.

#### 9) Treasurer's Report – Paul Franz presented the Balance Sheet, the Profit Loss and the Financial Statement for the year ending October 31, 2021.

- a. Waiting on the income from Alberta 4-H for the Summer Camp, check in mail but do not have the numbers or amounts.
- b. Tags, pre-purchase 500 then distributed for exactly what purchased for, will balance out to 0 at the end once all sold.
- c. Hope Kristensen made a motion to accept the Treasurer's Report as Shared and presented, Jackie Cuthbertson seconded the motion, carried.
- d. The 2021-2022 Budget was then presented by Paul Franz and discussed, noting that would need to increase the budgeted amount for Frosty Fest at \$1200.00 to include the rental of the facility, and were missing the \$100.00 expense for Gifts.
  - i. Paul Franz made the motion to approve the 2021-2022 Budget with the noted changes of increasing the Frosty Fest expenses to the \$1200.00 and the Gifts to \$100.00, Emma Lambert seconded this motion, motion carried.

## 10) Reports

### a. District Reps:

- i. Grande Prairie – Presented by Emma Lambert, first meeting held October 27<sup>th</sup>, 2021, new council elected. Christmas party to be held in new year January 8<sup>th</sup>, outdoor event – District Communications planned for March 5<sup>th</sup> in case we can go live, and then the Friends of 4-H dance, celebration of awards for Members, Leader and supporters of 4-H will be held in June, looking at a dance, and outdoor event. Setting up of the G-Suite, for better file distribution and safe keeping. Noted working with Mackenzie for the Frosty Fest event in December.
- ii. East Peace – Liam Mason presented, they are meeting next week, policy changes, more efficient, 4 clubs mostly beef with some multi-projects.
- iii. Mackenzie – Lain Franz presented, they will be having their first District meeting the next week on November 10<sup>th</sup>. Mackenzie will be hosting the Regional Communication this year. Hoping to have a fun filled year where we will be able to get together for events. Helping with the Frosty Fest event as well.
- iv. Valleyview – Jackie Cuthbertson presented, lost a club this year, but memberships are up, at 51 members. Their district achievement will be June 6<sup>th</sup>, 2022 and they will be working with East Peace for the Spring Rally.
- v. North Peace – Sandy Richardson presented, their first meeting is today after the Regional meeting, they have a new club joining, will be two clubs now.
- vi. Central Peace – As presented by Brandy DeSmet, first District meeting was held October 26<sup>th</sup>, there are 3 clubs and one new club, mostly beef and already had a district service project started.
- vii. Fort Vermilion – may or may not be running this year

b. Casino – Paul Franz as the Casino Rep stated there is nothing to report at this time, as no communication from the AGLC.

c. Provincial Beef Advisory Committee – Paul Franz presented that the Committee replayed their first workshop from last year on October 6<sup>th</sup>. They have been having meetings since September for the Provincial Carcass Competition and had BAC meetings in October. They are planning webinars based on Auction Marts and Feed Lot tours, as well as a webinar for Showmanship and Grooming. There had been issues raised with the Online Registration system (ORS) and being able to register all beef projects (carcass issue) however it has been reported everything is fixed and can be registered.

d. Provincial Equine Advisory Committee as presented by Committee Representative Hope Kristensen.

- i. Need surveys sent out to equine members and leaders returned ASAP – if you do not have, let Hope know and she can get one to you

- e. Provincial Sheep Advisory Committee – Representative was not in attendance, nothing to be reported.
- f. Provincial SALLT Advisory committee – Ashley Heft was not able to attend the Regional Meeting, however there is a new event coming up, new workshops coming, check the 4-H Scoop for all items.
- g. Peace Region Area Coordinator – Marisa Melon presented, we have 3 new clubs in Region including one in the Vermillion district, a school club with about 60 members, right up on the northern border. 10 clubs are reporting at this time a 30% increase in member numbers. Don't forget registration ends December 1, 2020.
- h. Provincial Council Rep – Now called the 4-H Alberta Board Area Director – Nora Paulovich presented. Lots of meetings, the Governance Board had hired the New CEO, Staff – keep an eye out on the Monthly Scoop, lots of events, Town Halls, workshops, and information is shared via the Scoop.
  - i. Regional Bylaws are being revised from past suggestions
  - ii. Draft has been presented; lots of discussions and work, changes are not being done without extreme consideration and feedback from Regions.
  - iii. The New By-Laws are looking at being presented at the Spring Meeting.
  - iv. Hope Kristensen noted that committee reps are being voted in currently in November on the Peace but holding positions until May AGM for Province
- i. Exchange Rep – no representative at this time, due to Covid restrictions, hoping one day we can have 4-H exchanges again.
- j. Camp Artaban – Sally Barkwell is the representative for the Council on the Camp Artaban board, as well as she is a director for the Camp Artaban Council. Looking at Clean up Days in spring, early summer, a hand from the entire Region would be greatly appreciated.
- k. Ambassador Report – As reported by Marisa Melon, we have one now, as Quinn Best has offered to step up and fill the position. The requirements for the Ambassador Program, in our region has changed, one reason being as our Ambassadors tend to move south for school and not be in the Region. One day hoping that Selections will run again, however our criteria has changed looking at senior members and opening the criteria.

LUNCH Break called at 12:25 pm and back in session at 1:07 pm
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## 11) New Business

- a. Proposed New Bylaws for Area Councils – we will need a committee to review the proposed changes as being drafted and presented from 4-H Alberta Council – Emma Lambert, Jackie Cuthbertson, Paul Franz, Sally Barkwell, Jenn Greshner and Cathy Botten Volunteered for the review committee.
  
- b. Review of Standards:
  - i. #1 Mileage and Reimbursement – only noted change was the 2. C. to amend the pay CIT to the YLead. – Discussion and noted under 1. To add d) to add mileage reimbursement for YLead to Regional Winter and Summer Camps
  - ii. #3 Diary Points - good
  - iii. #6 Regional Fees - good
  - iv. #7.01 Regional Representation on Provincial Committees – amend name for Council
  - v. #7.02 Regional Committees – changes as presented
  - vi. #7.03 Other Regional Committees – good
  - vii. #8 Rotation for Hosting Regional Events – new see new proposal, and the Vice President will be the liaison for the committees to the Council
  - viii. #10 Regional Scholarships and Bursaries – many changes (note moved to #9 Standard), the new criteria noted, amend how many scholarships (as per prior Motion above) delete item 3 . Reviewed Bursary, need to make a criteria for this this and original wording, Marisa Melon will get Paul Franz the wording.
  - ix. #13 Regional Council Assets – amend to Standard #12 – add Peace Regional emails, Face book as assets and property of the Region. Add under iv. Minus the 100.00 deposit
  
- c. Standard - Peace Area Google Drive access – add as Standard #13 as per the presented information as a new standard
  
- d. Standard – Peace Regional Council Email – Add as standard #14 – ensure both are noted and that they state are considered to be assets and part of the property of the Council
  - i. Sandy Richardson made a motion to approve all the updates to the Standards as presented and discussed, Jackie Cuthbertson seconded, carried.
  - ii. Paul Franz made a motion to move the AGM to April at the Spring meeting every year to coincide with the Provincial voting in so that committee reps will hold for the two years, not the 2.5 as now. Sandy Richardson seconded this, motion carried.

- e. Regional Membership Fees – Emma Lambert made a motion that this not be collected for the 2021-2022 year term and that it be moved to be reviewed each year at the April Spring meeting going forward. This was seconded by Jennifer Kessler and carried.
  
- f. Regional Assets – Paul Franz presented that he has a 16 page list of inventory and that the assets are stored at his home location in the 4-H Regional Council Shed on his property outside of Grimshaw.
  - i. Liam Mason made a motion that the council approves that the assets are stored at Paul Franz's home, in the 4-H Shed and that the list will be available to be viewed on the Google Drive once available. Brandy DeSmet seconded the motion, carried.

## 12) Election of Officers

- a. Treasurer – Current Treasurer Paul Franz has let his name stand. Cathy Botten called 3 times for nominations, carried. Paul Franz elected as Treasurer for another term.
  
- b. Secretary – Current Secretary Emma Lambert let her name stand. Cathy Botten called 3 times for nominations, carried. Emma Lambert elected as Secretary for another term.
  
- c. North Peace Director – Current Director Jen Greshner has let her name stand. Cathy Botten called 3 times for nominations, carried. Jen Greshner elected as North Peace Director for another term, noting this term will be 2.5 years until it up again in the Spring meeting of 2024.
  
- d. Camp Artaban Representative – Current Camp Artaban Representative Sally Barkwell has let her name stand. Cathy Botten called 3 times for nominations, carried; Sally Barkwell is the Camp Artaban Director for another term.
  
- e. Provincial Camp Representative – Noted that this may not be a position required, but do not want to remove entirely, so asked to table to be reviewed again at the Spring Meeting in April.
  
- f. Regional Scholarships and Bursary Committee Representatives – These are not elected positions on the Regional Council, they are elected at District Levels and submitted to Marisa Melon, the Area Coordinator.

13) Winter Meeting – Set for the January 29<sup>th</sup> date – 10:00 am in person and through Zoom at the Friedenstal Hall.

- a. Sandy Richardson made a motion to add a Mic and Speaker valued up to \$100.00 so that Marisa Melon can purchase for the Zoom Meetings, Emma Lambert seconded the motion, carried.

Spring Meeting – Set for the April 2<sup>nd</sup> date, 10:00 am in person and through Zoom

14) Adjournment – Cathy Botten made a motion to adjourn the meeting at 2:21pm, Jackie Cuthbertson seconded the motion. Carried.