



4-H Alberta Special Board Meeting
MINUTES
Monday, May 9, 2022
4:00 – 6:00 p.m.
Via Zoom

Attendees: Andy Pittman (Chair), Cathy Price, Nora Paulovich, Evan Jamieson, Scott Bodie, Andrea Hanson, Evan Jamieson, Syeda Khurram, Kathleen Linder, Christine Suominen, Kurt Kinnear (CEO), Candice McKay (CFO), Kelleen Tait (Auditor) and Simone Willmann (Recording Secretary)

Regrets: Janice Wirsta

Pledge

1. Call to Order

Andy Pittman called the meeting to order at 4:03pm.

2. Auditor's Report – Review for Approval

Kelleen Tait presented the Auditor's Report and related documents to the Board.

Kelleen Tait thanked Kurt Kinnear and Candice McKay and their respective teams for their work in this process.

Syeda Khurram opened up the option for an In-Camera session of the Board and the Auditor.

Kurt Kinnear, Candice McKay and Simone Willmann left the call at 4:27pm.

Motion: Syeda Khurram moved to go In-Camera with the Auditor at 4:28pm.

Seconded: Nora Paulovich
Carried.

Motion: Scott Bodie moved to adjourn In-Camera with the Auditor at 4:35pm

Seconded: Nora Paulovich
Carried.

Kurt Kinnear, Candice McKay and Simone Willmann re-joined the call at 4:35pm.

Kelleen Tait left the meeting at 4:38pm

Motion: Scott Bodie moved to approve the Audited Financial Statements as presented.

Seconded: Nora Paulovich
Carried.

Syeda Khurram RECOMMENDED that MNP conducts the Audit for 2022. This recommendation will be brought to the AGM for approval.

Candice McKay left the meeting at 4:42pm.

3. Trustees Slate of Directors

Nora Paulovich presented the Nominating Committee's slate of candidates for the Foundation Trustees.

Slate of Foundation Trustees:

- Colin Heppner, Paddy Storey & Patti Brewin

On behalf of the Governance and Nominating committee, Nora Paulovich recommends that the slate of nominees be accepted and that the final notification be presented to the public by Dave Lantz.

Motion: Nora Paulovich moved that this slate of Trustees recommended by the Nomination panel be accepted.

Discussion on the process.

Seconded: Syeda Khurram

ACTION ITEM: Andy Pittman will reach out to Dave Lantz about proceeding with this process.

ACTION ITEM: Nora Paulovich will send out a notification to the E/W Central for the Board approval of Charlene Preston as their Area Director nominee.

ACTION ITEM: Nora Paulovich will reach out to the Foundation Trustee nominees and complete their reference checks.

4. Board of Directors Exit Interviews

Andy Pittman and Christine Suominen will set up exit interviews with the retiring directors.

5. Board Self Assessment

6. Board Director Bios - updating for website

Andy Pittman reviewed the need for updating.

ACTION ITEM: Simone Willmann will send out a reminder email to the Board of Directors with a link to the profile/bios on the website.

7. CEO Contract

Draft completed. To be reviewed by the Board and by the 4-H lawyer on behalf of the Board.

Simone Willmann left the meeting at 5:04pm.

8. In Camera

Motion: Nora Paulovich moved to go In-Camera at 5:05pm.

Seconded: Andrea Hanson seconded that motion.

Carried.

Motion: Kathleen Linder moved to come out of camera at 6:14 p.m.

Seconded: Nora Paulovich seconded that motion.

Carried.

Motion: Cathy Price moves to acquire three options for a third party HR review.

Seconded: Evan Jamieson seconded that motion.

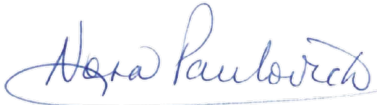
Carried

9. Adjournment: Andrea Hanson made a motion to adjourn at 6:26, seconded by Evan Jamieson.

Minutes of the May 9, 2022 Special Board Meeting:



4-H Alberta Board Chair, Andy Pittman



4-H Alberta Board Secretary, Nora Paulovich



Recording Secretary, Simone Willmann