

# SCREEN 4 GREEN

Adults involved in the delivery and coordination of 4-H Alberta programs must complete a screening process to help ensure the safety of our youth. All 4-H Alberta staff, leaders, and volunteers complete the screening process, including board members. Screening may be completed at any time in just a few short steps. Leader training is below. **Contact the 4-H Alberta Registrar at [leaderscreening@4hab.com](mailto:leaderscreening@4hab.com) or your Area Coordinator under [Programs & Delivery here](#) if you are new to 4-H Alberta and are not affiliated with a Club yet.**

1. Contact three individuals who have known you for at least three years to serve as references (re-screening leaders require only one reference). References cannot be family members. Friends and 4-H volunteers can serve as references if they have known you for at least three years. References will receive an automated email from 4-H Alberta that includes the link to a secure form.
2. [Log in](#) to 4-H Alberta's online registration system with your username and password and complete the leader application form. The form requires the email address(es) for your reference(s), so be sure to have those on hand. Remember to download the Police Check letter from within the application.

Log in link: <https://www.4habregistration.ca/~login.php>

3. Contact your local police detachment to acquire a Police Check that must include a Vulnerable Sector Check. 4-H does not accept Criminal Record Checks from private providers. The letter you need for the Check is available for download from the online screening application form. Forgot to download? Contact your Area Coordinator or [registrar@4hab.com](mailto:registrar@4hab.com) for a copy. Once you have the Police Check, scan and email to Bernadette at [leaderscreening@4hab.com](mailto:leaderscreening@4hab.com).

...taking my 4-H volunteer letter to get my Police Check today...can't wait to be a 4-H volunteer!



4. Log in to your 4-H Alberta profile to check your screening progress (click "Screening" on your dashboard or "Leader Screening Progress" on your profile's left sidebar). If necessary, remind your references to respond, or send the reference link to another.



As reviews and approvals of the application and each reference are completed, you are sent automated emails advising of this and reminding you to ensure all components have been completed. Once your screening is approved, you will receive a confirmation email from 4-H Alberta.

Email [leaderscreening@4hab.com](mailto:leaderscreening@4hab.com) or call Bernadette at 780-898-3037 for assistance with screening.

Check out [Youth Safety at 4-H Canada](#) for information on the Rule of Two and ratios.

## REQUIRED TRAINING FOR 4-H LEADERS

All 4-H leaders, staff and board members are required to complete two training programs as outlined below. Training is mandatory for all volunteers serving as leaders.

Youth Safety at 4-H in Canada is delivered via a video, found at (<https://www.youtube.com/watch?v=rCI53HaQBx4>) followed by a quiz.

Find information, the manual, and FAQs here: <https://www.4hab.com/youth-safety-at-4-h-in-canada/> . After viewing the video, go back to it and click on the "Show More" button to access the quiz. Your completed quiz is automatically forwarded to the 4-H staff who will enter it to your profile.

4-H Canada's Abuse Prevention and Duty to Report training is delivered online and via download. This training includes both the online Commit to Kids Training and the Duty to Report document (Remember to download and review this document).

You can find more information, FAQs and instructions for accessing the training here: <https://www.4hab.com/commit-to-kids/> . You will need to create a profile with 4-H Canada Learns as indicated on the instructions.

If you have questions or need help, don't hesitate to contact your regional Area Coordinator or email [registrar@4hab.com](mailto:registrar@4hab.com) for guidance.

### Youth Safety Training Video 2020

2,905 views • 5 Dec 2020



**4H Alberta**

254 subscribers

Youth Safety at 4-H in Canada

After watching this webinar, it should be possible to:



Try YouTube Kids

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← Click here to get to the quiz