

# General Rules of 4-H on Parade

## Expectations of 4-H Clubs/Members/Families participating at 4-H on Parade

**Failure to adhere to these rules may result in the exhibitor and their project being dismissed from all 4-H on Parade events for the specific year.**

### DEFINITIONS

- Exhibitor – any member, including Cleaver Kids, accredited to participate in 4-H on Parade;
- Livestock – farm animals regarded as an asset (includes horses and canines);
- Stampede - The Calgary Exhibition and Stampede Limited;
- The Committee - The Calgary Stampede 4-H on Parade Sub-Committee;
- Regional Sub-Committee - A sub-committee of the Calgary 4-H Region authorized or empowered to determine rules related to a particular exhibition at 4-H on Parade;
- Regional Sub-Committee Chair - An elected/appointed member of the regional sub-committee who will be the primary show contact for the Calgary 4-H Region and the Planning Committee;
- Show Executive - The executive of the Calgary Stampede 4-H on Parade Sub-Committee will consist of Chair, 2 leadership team members appointed by Chair, Past Chair, Calgary Region Area Coordinator (advisor only), Calgary Stampede Management and a Calgary Regional 4-H Council Representative to address any concerns related to 4-H on Parade;
- 4-H on Parade Committee Liaison – A member of the Calgary Stampede 4-H on Parade Sub-Committee authorized and empowered to act as the “go-between” for the Stampede Planning Committee and the regional sub-committee he/she is representing.

### INTRODUCTION

1. The Calgary Exhibition and Stampede Limited (the “Stampede”) hosts 4-H on Parade in partnership with the Calgary 4-H Region;
2. 4-H on Parade is jointly organized by the Calgary Stampede 4-H on Parade Sub-Committee (the “Committee”) and the Calgary 4-H Region.

### TERMS AND CONDITIONS

The Exhibitor who wishes to participate in 4-H on Parade agrees to comply with the following terms and conditions:

1. Without limitation to the foregoing, the Exhibitor acknowledges and agrees that the Exhibitor will comply with the following rules and code of ethics established or adopted from time to time by the Stampede, the Calgary 4-H Region, or 4-H Alberta;
  - a) The General Rules of 4-H on Parade;
  - b) The International Association of Fairs & Expositions Code of Show Ring Ethics (located on the Calgary Stampede website);
  - c) The Stampede Health Regulations (including, without limitation, the Canadian Food Inspection Agency (“CFIA”) regulations referred to therein) (located on the Calgary Stampede website);
  - d) Any specific show rules established by the Regional Sub-Committee pertaining to specific classes entered by the Exhibitor (provided at the 4-H on Parade Leaders’ meetings and available on the 4-H Alberta website);
  - e) The 4-H Alberta Code of Conduct Policy and the 4-H Alberta Program Agreement Policy (located on the 4-H Alberta website);
  - f) All project policies established by 4-H Alberta that are applicable to projects entered by the Exhibitor at 4-H on Parade (located on the 4-H Alberta website);
  - g) All other provincial policies established and enacted at the sole discretion of 4-H Alberta; and
  - h) All health guidelines as set out by any level of government (ie. municipal/provincial/federal).

2. All Exhibitors showing market animal projects in sheep and / or beef are required to sell one market project animal(s) in each of the species entered that has been shown at 4-H on Parade. In the event that a participant shows more than one market animal project in the sheep project, the member must designate, at registration, which project will be sold. If the unselected project is either the Grand or Reserve Champion, a change will be mandated so all Grand and Reserve Market Projects will be sold.
3. The Exhibitor acknowledges that the current version of the rules has been reviewed and understood by said Exhibitor.

## **PARTICIPATION**

### **Member**

1. To participate in 4-H on Parade, an Exhibitor shall be a member in good standing of a 4-H Club duly registered with 4-H Alberta, in the Calgary Region, in accordance with the policies and procedures as set out by 4-H Alberta;
2. Cleaver Kids are eligible to register as participants provided they are duly registered with a club as Cleaver Kids and said club meets the requirements specified in 1;
3. The eligibility of Cleaver Kids to participate in programming shall be determined by each Regional Committee organizing such programming;
4. All members wishing to register as Exhibitors or Cleaver Kids must sign, agree to and abide by the terms contained within the 4-H on Parade Exhibitor Agreement Form.

### **Club**

5. A club representative must attend at least 70% of the 4-H on Parade leaders' meetings as scheduled and there must be a club representative on each of the regional sub-committees the club plans to participate in (ie. If a beef club also has Cleaver Kids and they want to participate in the steer, heifer, life-skills and Cleaver Kid programming, four representatives should be appointed by the club);
6. Members/families/leaders must complete all registration forms by specified deadlines.

## **ENTRIES**

1. The entry deadline for all entries for 4-H on Parade is April 1 of each year, unless otherwise determined by the Committee;
2. All payments must be received by April 14;
3. All registrations will be submitted on the 4-H Alberta Registration On-line Portal (ROP)
4. The roll-up entry form (due April 1) and entry fees (including accreditation and parking) must be submitted on one club cheque payable to the Calgary Regional 4-H Council or an e-transfer to calgaryregional4hcouncil@gmail.com;
5. Individual Regional Sub-Committees are responsible for determining entry requirements and fees for their project shows;
6. Late entries will NOT be accepted.

## **PARKING/OVERNIGHT CAMPING**

Parking and Overnight passes will be made available for purchase to all Exhibitors and must be clearly displayed at all times on Stampede Park.

1. General Parking:
  - Parking passes are required by anyone parking around the Agriculture Barn and Nutrien Western Event Centre on Stampede Park;
2. Overnight Camping:
  - Camping passes allow purchasers to secure a camping stall in the camping area of 4-H on Parade. Camping stalls will be allocated by the Committee;
  - A stock trailer used as overnight accommodation must have separate living quarters designed for the sole purpose of human habitation integrated into the design of the trailer.
3. Stock Trailers:
  - Each club is allowed to park one stock trailer for the storage of feed in the area designated for feed trailers at a location determined by the Committee. Living quarters are not permitted in this trailer;

- All other stock trailers, if remaining for the duration of 4-H on Parade, will be parked at a location designated by the Committee;
  - Stock trailers must be removed from Stampede Park at the completion of 4-H on Parade.
4. General:
- All parking on Stampede Park will be as directed by Stampede Park staff or the Committee members;
  - All traffic signs must be obeyed;
  - At all times, fences or other obstructions designed to control the flow of traffic shall be respected and left in place. At no time shall an Exhibitor or any other person remove or otherwise modify any parking, fence, sign or other structure on Stampede Park.

#### **MOVE IN/MOVE OUT**

1. Clubs must familiarize parents with move-in/move-out route prior to arriving at Stampede Park;
2. Move in/move out times set by the Committee shall be strictly adhered to;
3. The Committee reserves the right to refuse to admit any vehicle to the stalling areas on Stampede Park that does not adhere to the established move-in/move out times;
4. 4-H projects are to be exhibited until the conclusion of 4-H on Parade; any exceptions will be determined by the 4-H on Parade committee. Determinations will be made by May 1<sup>st</sup>.
5. Traffic flow during move in and move out is managed by the Committee. All vehicles will obey the direction of those persons appointed by the Committee to manage traffic flow.
6. A vehicle must not be left unattended during move in/move out.

#### **EXHIBITING AT 4-H ON PARADE**

1. The Committee shall reserve the right to limit new project entries. A letter of intent must be submitted for a new project by January 1<sup>st</sup>.
2. Only registered 4-H on Parade projects are allowed in the barns during 4-H on Parade (with the exception of an identified service animal)
3. Exhibitors must, at all times, give the necessary personal attention to whatever they have on exhibit, and at the close of 4-H on Parade, must remove all their exhibits from Stampede Park;
4. Exhibitors are responsible for proper care, presentation, and clean-up of their exhibits during their stay.
5. City of Calgary Bylaw 4070 is applicable to all exhibits and exhibitors at Stampede Park. This bylaw states in part: "All electrical equipment which has a metal frame or enclosure must be properly grounded by means of three-wire cords and caps." Failure to comply with this bylaw will result in the cancellation of privileges to use electrical power;
6. 4-H members must conduct themselves as per the Alberta 4-H Program Agreement which states: "During the program, members must not:
  - Be under the influence or in possession of: alcohol, cannabis or illegal drugs.
  - Use any tobacco or vaping products (cigarettes, cigars, chewing tobacco, e-cigarettes, e-pens, etc.);
  - Be in possession of a weapon or replica of a weapon;
7. It is compulsory for exhibitors to wear the accreditation supplied by the 4-H on Parade Committee; Exhibitors will not be allowed to enter a show ring or have a project judged without proper accreditation;
8. Exhibitors will promote a safe sporting environment in the competitive arena, stalling barns, warm up areas, and back pens – before, during, and after 4-H on Parade;
9. Please ensure all members and parents understand the rules of the competitions they will be participating in;
10. Equipment, supplies and animals must be unloaded/loaded in a timely manner to allow all clubs to set up/tear down expeditiously;
11. First shavings will be placed in the alleyways next to the stalls and it is the responsibility of the exhibitors to bed their own stalls. Additional complimentary bulk shavings may be available in the Agriculture Barn of which exhibitors will be responsible for transporting to their stalling area;
12. Park all vehicles (vehicle, camping and trailers) as specified by stampede staff and committee members;

13. Used bedding and manure are to be hauled to designated manure bins or manure storage areas. Garbage is not to be mixed in the manure. Please keep barn and facility drains clear and never dispose of liquid waste or other materials in the outside drains;
14. When moving out, it is not required to remove dirty bedding and manure;
15. Exhibitors' leaders, parents and families should be aware that in accordance with the City of Calgary Bylaw 57M92, smoking is not permitted in any indoor area of Stampede Park. **Smoking is permitted in designated areas only.**

#### **CONDUCT AT 4-H ON PARADE**

1. The Exhibitor, leaders, parents, and families acknowledge that 4-H on Parade is organized by volunteers from the Calgary Stampede and the Calgary 4-H Region. Abuse and/or inappropriate behavior will not be tolerated and will result in immediate dismissal of the Exhibitor from 4-H on Parade and may result in exclusion from future events. The decision will be made by the 4-H on Parade Show Executive
2. Only canines registered as 4-H on Parade projects are permitted inside the buildings and only in the designated areas. Canine projects must wear their identification (ie. bandana)
3. Bicycles, skateboards, and scooters are not permitted inside any building and should be respectful of animals and Exhibitors outside the buildings during 4-H on Parade. Bicycle racks will be provided near the barns;
4. In accordance with the Traffic Safety Act 111(1), 111(2) and 111(3), anyone under 18 years of age operating or riding as a passenger on a bicycle on Stampede Park is required to properly wear a safety helmet that meets the requirements of the Act;
5. Gators, golf carts, quads, mini bikes and 3 wheeled ATVs are not allowed at 4-H on Parade;
6. 4-H Members, Volunteers, Leaders and parents will, at all times, adhere to all applicable 4-H Alberta policies.
7. Only 4-H project animals and identified, on-duty, service animals will be allowed in the barns.

#### **CALGARY STAMPEDE PROPERTY**

1. Livestock are not permitted on any grassed area of Stampede Park and cannot enter the river;
2. Livestock are not permitted on the steps of the Saddledome or on the cobblestone area directly at the bottom of the steps;
3. Livestock are not permitted on any pathways or sidewalks unless they have been specifically designated for livestock movement;
4. At no time shall an exhibitor, or a representative of an exhibitor, alter in any way, the stalling set up provided by the Stampede. In the event that there is an issue with the stalling setup, the exhibitor must inform the Show Office of the issue. The decision to alter a stalling setup shall be at the sole discretion of the Committee. If the Committee agrees to alter the setup, it will be done at a time of the Committee's choosing and only by properly attired and equipped staff of the Stampede.

#### **ANIMALS AND ANIMAL CARE**

1. Exhibitors are to demonstrate animal care standards of professional behavior which maintains public confidence and trust in the integrity of the Stampede and 4-H Alberta;
2. Abuse of animals by exhibitors will not be tolerated and will result in immediate dismissal;
3. Only quiet animals of calm temperament will be exhibited or displayed at 4-H on Parade;
4. All Exhibitors will ensure that any animal brought on the premises is clear of any disease or health issue;
5. All Exhibitors will ensure that any animals brought to 4-H on Parade will have suitable access to appropriate water and feed;
6. Any occurrence of misbehavior or misconduct of others to the animals is to be reported to the Committee;
7. Exhibitors will ensure that their animals have appropriate bedding while stalling such animals in facilities on Stampede Park;

8. A Stampede Accredited Veterinarian will be available if any animal requires veterinarian care during 4-H on Parade. The Exhibitors may bring in their own vet if they wish but must notify the Show Office. If the Stampede Vet is used, the cost of the examination will be covered by the Stampede. The cost of any treatment will be covered by the Exhibitor. If the Exhibitor's vet is called in, all costs will be covered by the Exhibitor;
9. Notwithstanding any rule made by a Regional Sub-Committee, all show judges are empowered to remove from any class any animal deemed unruly or whose actions endanger other exhibitors or their animals;
10. Due to the number of animals on the Stampede Park during 4-H on Parade, infectious disease is a concern and the Exhibitor agrees that any animal suspected of having an infectious disease should be isolated and examined by a Stampede Accredited Veterinarian immediately. In this regard and without limitation to any other provision contained herein, the Exhibitor agrees to comply with the prescribed isolation and quarantine protocols of the Stampede and, in the case of a reportable disease, the CFIA;
11. Any animal that suffers a catastrophic musculoskeletal injury requiring euthanasia is subject to a medication analysis, it being acknowledged and agreed by the Exhibitor that the Official Stampede Veterinarian shall solely be responsible for the expeditious and humane euthanization of any animal on Stampede Park (at all times, the priority will be for the health and welfare of the animal). Any animal that dies suddenly during the course of the Exhibition shall be subject to a post-mortem examination and medication analysis. The Stampede will incur the costs of these procedures, under the direction of the Official Stampede Veterinarian. The Stampede reserves the right to communicate any findings relating thereto as it sees appropriate.

#### **ADDITIONAL RIGHTS**

1. The Committee reserves the right to remove from Stampede Park any exhibit deemed unsuitable or objectionable in the Committee's sole discretion;
2. Any Exhibitor acting contrary to the rules or in any manner deemed improper, dishonest, or unsportsmanlike will be excused from the remainder of 4-H on Parade without refund of fees, at the discretion of the 4-H on Parade Committee.

#### **LIABILITY**

1. The Exhibitor hereby assumes all risk of injury, illness, disease, death, or any other damage which may arise in connection with the Exhibitor's participation in 4-H on Parade and, without limitation to the foregoing, the Exhibitor hereby:
  - a. forever releases and discharges each of the Stampede, its affiliates, the City of Calgary, the Stampede's sponsors and the directors, officers, employees, volunteers, agents and other representatives of the Stampede, its affiliates, the City of Calgary and the Stampede's sponsors (collectively the "Stampede Representatives") from and against any and all claims, actions, costs, liabilities, judgments, damages, obligations, losses, penalties, and expenses of any kind or nature whatsoever (including without limitation, legal fees) in any way arising directly or indirectly in connection with the Exhibitor's participation in 4-H on Parade;
  - b. forever releases and discharges each of 4-H Alberta, its affiliates, sponsors and the directors, officers, employees, volunteers, agents and other representatives of 4-H Alberta (collectively the "4-H Alberta Representatives") from and against any and all claims, actions, costs, liabilities, judgments, damages, obligations, losses, penalties, and expenses of any kind or nature whatsoever (including without limitation, legal fees) in any way arising directly or indirectly in connection with the Exhibitor's participation in 4-H on Parade; and
  - c. agrees to indemnify, defend and hold harmless each of the Stampede and 4-H Alberta Representatives from and against any and all damages, loss and expenses (including, without limitation, legal fees) which may be suffered directly or indirectly by reason of the Exhibitor's participation in 4-H on Parade.
2. Without limitation to the foregoing, the Exhibitor agrees that all property of any kind entered for display or any other purpose shall be subject to the control of the Stampede, but in no case shall any Stampede Representative be held responsible for any loss, damage, or injury of any character to any such property while same is in Stampede Park, or any other time or place. If the Exhibitor desires protection against

damage or injury from fire or from any other cause, they must make their own arrangements. Without limitation to the foregoing, if the Exhibitor desires insurance, the Exhibitor shall be solely responsible for acquiring same;

3. The Exhibitor agrees that animals, machinery in motion, or exhibits of a combustible or explosive character and other exhibits liable to accidents, injury or damage to persons coming in contact with them, shall be guarded by the Exhibitor and the Exhibitor shall protect the public from coming in contact therewith.

### **PROTESTS AND APPEALS**

1. An Exhibitor who wishes to lodge a protest in respect to these rules must submit, in writing, the cause of the complaint or appeal no later than 10:00am on the day following the cause of protest. All protests must be accompanied by a \$500.00 deposit which shall be forfeited to the Committee if the protest is unsuccessful. If the protest is upheld, the deposit shall be returned without interest;
2. The Committee shall have the power to decide all protests and withhold prizes if they are of the opinion that it is just to do so. If a protest is made, the Committee shall meet at the earliest opportunity, but in no case later than 10 days following the protest, to decide the matter;
3. The Committee shall have the power to interpret the rules and make new rules if the printed rules do not cover any dispute or point which may be brought up.

### **COMMITTEE ROLES AND EXPECTATIONS**

#### **Regional Sub-Committees**

1. Work on the 4-H on Parade schedule of events and confirm this (with information provided by the Committee);
2. Coordinate judges for competition;
3. Coordinate their 'supporters' to help fund their event – recognize them according to Calgary Stampede sponsorship guidelines;
4. Communicate competition requirements to species Committee liaison;
5. Coordinate and organize classes;
6. Order ribbons and buckles through the Committee liaison by the communicated deadline, if required;
7. Provide payment for awards in a timely manner;
8. Coordinate stalling plans based on the space allocated;
9. Provide event requirements & set-up plan to CS Agriculture Programming Manager;
10. Provide program information to Calgary Stampede Programming Manager;
11. Monitor and ensure that each member is wearing an accredited wristband in order to participate in each event;
12. Provide manifests for sales (Sheep & Beef Sub-Committees).

#### **Regional Sub-Committee Chair Roles**

1. Meetings:
  - a) Chair all regional sub-committee planning meetings and general sub-committee meetings;
  - b) Assist the regional sub-committee in planning, developing and implementing the show;
2. Communications:
  - a) Ensure meeting minutes are circulated to all clubs, the liaison and others as required;
  - b) Ensure regional sub-committee thoughts, suggestions, recommendations and ideas are shared with the liaison;
  - c) Ensure the regional sub-committee identifies facility requirements, and work with the liaison to meet needs;
  - d) Ensure that the regional sub-committee has clear, detailed information regarding the expectations of the Stampede, and ensure that the Stampede has clear detailed information regarding the needs of the regional sub-committee;
  - e) Ensure deadlines are met;

- f) Ensure the regional sub-committee is knowledgeable and aware of all program details required to implement and conduct a top notch show (includes but not limited to show numbers, start times, weigh-in, etc).
- 3. Facility Set-up
  - a. Work with the liaison to ensure that the facility is set up according to the needs of the regional sub-committee;
  - b. Be available and on site as the regional sub-committee moves in for the event;
  - c. In partnership with the liaison, advocate and troubleshoot facility requirements;
- 4. Show:
  - a. Be available as required for the duration of the show;
  - b. Assist and provide support as needed;
- 5. Post Show
  - a. Solicit feedback from the regional sub-committee and provide recommendations and suggestions for growth, improvement and overcoming challenges as appropriate.

#### **The Committee/Agriculture & Western Events Staff**

1. Host the event
2. Maintain Exhibitor Agreement forms
3. Facilitate group ordering of awards (i.e. ribbons and buckles);
4. In conjunction with Calgary Stampede Sponsorship, sell sponsorship rights to event sponsors – recognition of them per their sponsorship contracts;
5. Coordination and set-up of stalling areas, event areas, camping and parking areas – including electrical, plumbing and other special needs;
6. Organization of social events that involve all members;
7. Contact and manage media & social media for event;
8. Financial management of 4-H on Parade;
9. Facilitate, host & coordinate with an auction market for the 4-H on Parade Sale;
10. Facilitate the move-in and move-out process;
11. Coordinate signage for event.

#### **Calgary 4-H Regional Council & Area Coordinator:**

1. Maintain and administer 4-H Program Agreement and Exhibitor Agreement forms; coordinate as above
2. Communicate with 4-H club leaders and exhibitors event details (i.e. parking, move-in, registrations, barn safety, maps, etc. – information provided by Calgary Stampede);
3. Verify clubs and members are in good standing at the time of entry deadline;
4. Handle entry forms and registrations for projects represented at 4-H on Parade;
5. Coordinate parking pass orders and send cheque for partial payment of parking passes;
6. Organize the materials for the registration packages;
7. Be the point of contact about the class result lists; (would this still be the case?) Jane Ellen to gather for the Scoop
8. Maintain event information on website(s);
9. Appoint/elect a representative(s) to sit on the 4-H on Parade and 4-H Rodeo committees, ensuring the 4-H policies are met;
10. Consider the Calgary Stampede, in conjunction with 4-H Alberta, as a host for any provincial or national 4-H conferences or events;
11. Invite a member of Calgary Stampede 4-H on Parade executive to come to Calgary Regional Council meetings to provide updates and member of Calgary Regional Council attend 4-H on Parade meetings.