



**4-H Alberta Board Special Meeting**  
**MINUTES**  
**May 2, 2023**  
**5:00 - 6:30 PM**  
**Via Zoom**

**Attendees:** Andy Pittman (chair), Christine Suominen, Nora Paulovich, Scott Bodie, Kathleen Linder, Andrea Hanson, Janice Wirsta, Simone Demers-Collins, Lyanne Almberg, Kurt Kinnear (CEO), Candice McKay (CFO), Simone Willmann (Recording Secretary/Executive Assistant), Kelleen Tait (MNP), Shawna McLaughlin (MNP), Carmen Andrew (GOA -observer).

**Regrets:** Amanda Hardman, Syeda Khurram.

**Pledge (done before meeting)**

**1. Call to Order - Andy Pittman**

Andy Pittman called the meeting to order at 5:06pm.

**2. Welcome/ Opening Comments**

Andy Pittman welcomed everyone to the meeting, including our auditors, Kelleen Tait and Shawna McLaughlin and the GOA, Carmen Andrew.

**3. Auditor's Report - Kelleen Tait, Shawna McLaughlin (MNP)**

**i. Motion for approval, recommend to the voting members**

Kelleen Tait presented the Draft Financial Statements to the Board.  
Board discussion and questions.

Kelleen Tait presented the Audit Findings document.  
Board discussion and questions.

Kurt Kinnear, Simone Willmann, Candice McKay and Carmen Andrew left the meeting at 5:30pm.

Motion to go in-camera with the auditors at 5:30pm by Christine Suominen.  
Seconded by Kathleen Linder.  
Carried.

Motion to come out of in-camera with the auditors at 5:34 pm by Scott Bodie  
Seconded by Simone Demers-Collins.  
Carried.

Kurt Kinnear, Simone Willmann, Candice McKay and Carmen Andrew rejoined the meeting at 5:39pm.

The documents will be sent for signing following confirmation of the Board motion.

Kelleen Tait and Shawn McLaughlin left the meeting at 5:42pm.

Motion to accept the Auditor's report as presented by Janice Wirsta.

Seconded by Andrea Hanson.

Discussion.

Carried.

Candice McKay left the meeting at 5:49pm.

#### **4. Bylaws review and changes**

##### **i. Motion for approval, recommend to the voting members**

Scott Bodie presented the proposed changes to the Bylaws as recommended by the Governance and Nominating Committee.

1.01 - change "his or her" to "their"

5.02 - remove the change made here.

Discussion around a "slate" of proposed changes vs presenting a vote on each change. The Board agreed to present the changes as a slate of changes.

Motion to accept the proposed amendments to the Bylaws with the additional changes to 1.01 (change "his or her" to "their") and the removal of the change in 5.02 to then be put forward to the AGM 2023 for ratification made by Scott Bodie

Seconded by Nora Paulovich.

Carried.

#### **5. Slate of nominees to Board of Directors**

##### **i. Motion for approval, recommend to the voting members**

Scott Bodie presented the Slate of Nominees:

Austin Andrew - East/West Area

Nora Paulovich - Peace Area

April Aspden - Diversity Director

Motion to approve the Slate of Nominees as presented by the Governance and Nominating Committee and for the Slate of Nominees to be put forward to the AGM 2023 by Scott Bodie.

Seconded by Simone Demers-Collins.

Discussion.

Carried.

#### **6. Alternative Programming Pilot Proposal**

Kurt Kinnear presented an overview of the Alternative Programming Pilot Proposal.

Board Discussion around the Proposal.

Suggested potential for also a survey or research done into Leader/Volunteer burn-out.

Simone Demers-Collins left the meeting at 6:49pm.

The Board will continue to review the Alternative Programming Pilot Proposal and will discuss again at the next meeting.

**7. Strategic Growth TOR for approval**

Tabled until next meeting.

**8. Reminder - Board Self-Assessment forms**

Christine Suominen reminded the Board about the Self-Assessments.

**9. Next Meeting**

Monday, May 8th at 5pm via Zoom.

Also May 27th at the 4-H Centre at 1:30pm

**10. In-Camera**

Tabled until next meeting.

**11. Adjournment**

Motion to adjourn the meeting at 7:02pm by Nora Paulovich.

Seconded by Scott Bodie.

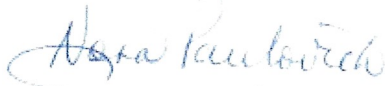
Carried.

**Minutes of the May 2nd, 2023 Special Board Meeting:**



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Andy Pittman-Board Chair



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Nora Paulovich-Board Secretary