



4-H Alberta Special Board Meeting

MINUTES

January 24, 2024

5:00 pm

Virtual - Zoom call

Attendees: Christine Suominen (Chair), Syeda Khurram, Nora Paulovich, Andrea Hanson, Janice Wirsta, Kathleen Linder, Scott Bodie, Simone Demers-Collins, Amanda Hardman, April Aspden, Andy Pittman, Kurt Kinnear (CEO), Teresa Wasney (recording secretary)

Regrets: Austin Andrew

Pledge

1. **Opening Comments/Call to Order** – Christine Suominen called meeting to order at 5:02 pm.
2. **Approval of Agenda** – Motion to approve Agenda by Simone Demers-Collins, seconded by Syeda Khurram, carried.
3. **People and Resources Committee - Syeda Khurram**
 - Presented CEO performance review and procedures, including goal setting and timeline to board - following same procedure as last year - seeking discussion, review and approval from board
 - Board held discussion
 - Syeda to send out board assessment

Motion by Syeda Khurram to approve CEO performance review procedure as presented, seconded by April Aspden, carried.
4. **Governance and Nominating Committee - Scott Bodie**
 - Looking for more candidates to fill Youth Rep, Div Director and Calgary/South Regional Director
 - Andrea and Amanda recorded video to be uploaded on website
 - Teresa to follow up with Shane on video
 - February 1st deadline for applications
5. **Area Coordinator Discussion - Kurt Kinnear**
 - Discussed plan to hire Area Coordinator for East/West Central
 - Was planned for in 2024 budget which was approved by board in December
 - Tabled further discussion on Diversity Directors for March board meeting
6. **Next Meeting - March 9, 2024 in person at 4-H Centre**
7. **In-Camera:** Teresa Wasney and Kurt Kinnear left meeting at 5:45 pm. Motion by Nora Paulovich to go in camera at 5:45 pm, seconded by Scott Bodie. Motion by Kathleen Linder to go out of camera at 6:08 pm, seconded by Scott Bodie.

8. Adjournment - Christine Suominen adjourned the meeting at 6:09 pm.

Date: 19/03/2024

Signature: 

Christine Suominen
Board Chair

Date: 26/03/2024

Signature: 

Nora Paulovich
Board Secretary